

**SANTA BARBARA RESCUE MISSION
POSITION DESCRIPTION**

Position Title: Residential Treatment Specialist

Reports To: Women's Program Director

Department: Women's Program

Status: Full Time, Non-Exempt

General Function

The Residential Treatment Specialist provides overall leadership, support and direction to the residents of the Santa Barbara Rescue Mission in concert with the leadership, vision, and direction of the President and his/her designees. This position reports directly to the Women's Program Director and works within the policies, plans, directives and guidelines established by the Mission Board of Directors.

Position Requirements

- A passionate commitment to SBRM's mission and faith-based treatment model
- A clear understanding of and training and/or experience in addiction recovery and familiarity with the 12-step model
- Recognized addiction treatment credentials (Certified Alcohol Drug Counselor Certification, MFT, LCSW, PhD or PsyD) or working towards recognized addiction treatment credentials
- The ability to work in a team environment
- Strong verbal and written communication skills

Principle Activities

1. Provide leadership and supervision to residents:

- immediate contact person for program residents
- provide orientation to new residents in all areas of the recovery program
- intervene in behavioral issues using the Behavior Modification System
- deescalate volatile situations using professional techniques
- ensure and facilitate crisis intervention and conflict resolution as needed
- set and maintain professional boundaries with residents and peers
- monitor residents in all aspects and elements of program participation
- supervise residents in the completion of their job assignments

2. Provide case management:

- meet with assigned residents weekly to monitor overall recovery progress
- monitor resident's community support development
- provide recommendations for resident special needs and requests
- communicate resident evaluations, concerns, and issues to supervisors

3. Facilitate Recovery Program elements:

- provide Genesis Counseling
- facilitate Process groups and regular House Meetings as directed
- teach classes related to Christian Recovery, and other related topics
- provide supervision for recreational activities as assigned

4. Support Recovery Program administration:

- update program database daily
- provide resident and program information to support staff, as needed
- complete appropriate logs, bed counts, and security reports
- maintain and distribute program rosters as directed

5. Ensure clean, safe, healthy therapeutic and drug free environment:

- provide drug testing as necessary for residents
- protect and ensure the confidentiality for all residents and guests
- conduct inspections of facilities for safety, cleanliness and contraband
- spot searches: suitcases, boxes, all containers residents bring into the facility
- ensure visitors are authorized and display proper visitor's badge
- report unsafe conditions or maintenance needs immediately
- respond to fire alarms and other emergency situations as directed
- secure, monitor, or dispose of all medications in the appropriate manner
- refer residents to proper facilities for health care as needed

6. Perform job duties as a team member:

- maintain open communication with supervisor's and peers
- attend staff meetings and be prepared to give input
- attend team building and training activities as assigned

Effect on the End Result

This position assures that a safe, healthy, therapeutic environment is maintained and that residents of the Recovery Program are active participants in their recovery program in accordance with the goals and vision of the Board of Directors as interpreted by the President.

To Apply

Please submit a resume and cover letter to hr@sbrm.org.